



UTS

UNIVERSITY OF TECHNOLOGY SARAWAK

PUBLICATION REWARD APPLICATION FORM

A. DETAILS OF THE APPLICATION			
Name of Applicant	:		
Name of Author(s)	:		
Journal Title	:		
Paper Title	:		
Acceptance Date	:		
Publication Date	:		
Publication Fee	:	No.	Type of Fund
		1	Free-of-charge
		2	Self-funding
		3	UTS funding (Research grant – publication/ conference fee)
		4	UTS funding (Journal publication fund)
		5	UTS funding (Human Capital Department)
		6	Other funding, please state:
Quartile (Please tick)	:	Q1 <input type="checkbox"/>	Q2 <input type="checkbox"/>
		Q3 <input type="checkbox"/>	Q4 <input type="checkbox"/>
		You may refer to this link: https://www.scimagojr.com/journalrank.php?country=MY	
Indexed Paper (Please tick)	:	SCOPUS <input type="checkbox"/>	WOS <input type="checkbox"/>
		ERA <input type="checkbox"/>	
Criteria	:	<ol style="list-style-type: none"> The reward is only eligible for the publication that is not funded by UTS (e.g. research grant, publication fund, HCD conference fund, etc). The reward is only eligible for UTS staff. Each staff is eligible to apply if he/she is the first/corresponding author of the published paper. Each staff is eligible to apply for maximum of two (2) indexed papers. The paper must be published in the year of assessment with UTS affiliation. The published paper must be available in URCMS. The reward depends on the availability of CRD's budget and subject to URC's approval. The decision made by URC is final and any appeal will not be entertained. 	

Checklist (Please state 'YES' or 'NO') :	No.	Document	YES/NO
	1	A copy of published paper	
	2	Evidence of the journal listed in SCOPUS/WOS/ERA	
	3	The published paper is uploaded in URCMS	

B. DECLARATION BY THE APPLICANT

I hereby declare that all information provided in this form is true and correct and all supporting documents have been attached together with the application form. If any of the information I have furnished either intentionally or unintentionally is found to be untrue, I understand that University of Technology Sarawak reserves the right to withdraw the approval for publication reward or take any other action as it deems appropriate.

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Name:
Date:

C. VERIFICATION & APPROVAL

Verification by CRD :	No.	Checklist	YES/NO	Signature & Date
	1	The documents are complete.		
	2	The information on the author(s), the journal title and quartile has been verified and it is found true and correct.		
	3	The application to be tabled in URC Meeting.		

Decision by University Research Committee (URC) :
 Approved Not Approved

Date & No. of Meeting: _____